

Keyboard Shortcuts & Speech Commands

System Command	Keyboard Shortcut	Speech Command
Period (.)	.	Period, dot
Comma (,)	,	Comma
Exclamation Mark (!)	!	Exclamation mark, exclamation point
Question Mark (?)	?	Question mark
Semicolon (;)	;	Semicolon
Colon (:)	:	Colon
Single Quote (')	'	Single quote
Double Quote (")	"	Double quotes
Open Parenthesis (())	(	Open parenthesis
Close Parenthesis ())	)	Close parenthesis
Open Bracket ([])	[	Open bracket
Close Bracket (])	]	Close bracket
Open Brace ({})	{	Open brace
Close Brace (})	}	Close brace
Hyphen (-)	-	Hyphen, dash
Underscore (_)	Shift + -	Underscore
Plus Sign (+)	+	Plus sign
Equal Sign (=)	=	Equal sign
Asterisk (*)	*	Asterisk
Forward Slash (/)	/	Forward slash, slash
Backslash (\)	\	Backslash
Ampersand (&)	&	Ampersand, and sign
At Sign (@)	@	At sign
Pound Sign (#)	#	Pound sign, hash tag
Dollar Sign (\$)	\$	Dollar sign
Percent Sign (%)	%	Percent sign
Caret (^)	^	Caret
Tilde (~)	~	Tilde
Greater Than (>)	>	Greater than
Less Than (<)	<	Less than
Move to next unread exam	Ctrl + Shift + Right Arrow	Next unread
Move to next exam	Ctrl + Right Arrow	Next exam
Move to previous exam	Ctrl + Left Arrow	Previous exam
Move to exam list	Ctrl + Shift + L	Exam list
Open/Close Microphone	Ctrl + M	Microphone on/off
Pause/Resume Dictation	Ctrl + Shift + M	Pause dictation
Insert new paragraph	Enter	New paragraph
Insert new line	Shift + Enter	New line

Insert new line (after current line, no text)	Ctrl + Enter	New blank line
Move to beginning of next word in draft	Ctrl + Right Arrow	Next word
Move to beginning of previous word in draft	Ctrl + Left Arrow	Previous word
Move to end of next word in draft	Ctrl + Shift + Right Arrow	End of next word
Move to end of previous word in draft	Ctrl + Shift + Left Arrow	End of previous word
Go to beginning of document	Ctrl + Home	Go to top, beginning of document
Go to end of document	Ctrl + End	Go to bottom, end of document
Move cursor to the next placeholder	F3	Next field, next placeholder
Move cursor to the previous placeholder	Shift + F3	Previous field, previous placeholder
Delete word to the left	Ctrl + Backspace	Delete word
Delete word to the right	Ctrl + Delete	Delete next word
Correct word(s) (select and press)	-	Correct
Spell word(s) (select and press)	-	Spell that, spell word
New Section (e.g., Findings, Impression)	Ctrl + Shift + N	New section
Move Section up	Ctrl + Shift + Up Arrow	Move section up
Move Section down	Ctrl + Shift + Down Arrow	Move section down
Jump to the top of the report	Ctrl + Home	Jump to top of report
Jump to the bottom of the report	Ctrl + End	Jump to bottom of report
Insert Template	Ctrl + Alt + T	Insert template
Accept Template	Alt + A	Accept template
Reject Template	Alt + R	Reject template
Undo last action	Ctrl + Z	Undo
Redo last action	Ctrl + Y	Redo
Cut text	Ctrl + X	Cut that
Copy text	Ctrl + C	Copy that
Paste text	Ctrl + V	Paste that
Select current line	Shift + Home or Shift + End	Select line
Select current paragraph	Ctrl + Shift + Down Arrow or Up Arrow	Select paragraph
Select all text	Ctrl + A	Select all
Move cursor to the left one character	Left Arrow	Left, move left
Move cursor to the right one character	Right Arrow	Right, move right
Move cursor to the line above	Up Arrow	Up, move up
Move cursor to the line below	Down Arrow	Down, move down
Highlight one character to the left	Shift + Left Arrow	Highlight left
Highlight one character to the right	Shift + Right Arrow	Highlight right

Highlight one line up	Shift + Up Arrow	Highlight up
Highlight one line down	Shift + Down Arrow	Highlight down
Highlight one word to the left	Ctrl + Shift + Left Arrow	Highlight word left
Highlight one word to the right	Ctrl + Shift + Right Arrow	Highlight word right
Highlight to the beginning of the line	Shift + Home	Highlight to beginning of line
Highlight to the end of the line	Shift + End	Highlight to end of line
Highlight to the beginning of the document	Ctrl + Shift + Home	Highlight to beginning of document
Highlight to the end of the document	Ctrl + Shift + End	Highlight to end of document

Viewer (Synthesis VISION) Keyboard shortcuts (separate from reporting shortcuts)

Name	Keyboard Shortcut
Window/Level	W
Invert grayscale	I
Pan	N
Magnify	Z
Measure	B
Exchange series	E
Page	P
Page forward	Up Arrow
Page back	Down Arrow
Page all	Q
ROI	R
Annotate	J
Annotate spine	H
Arrow	J
Target	X
Rotate	'
Cine	Y
Increase cine speed	Up Arrow
Decrease cine speed	Down Arrow
Forward cine	Right Arrow
Reverse cine	Left Arrow
Edge enhancement	O
Flicker	F
Montage: Add/Remove image	K
Exam images	<
Montage	M
MPR	/
Toolbox	T

User annotations	U
CAD AI	C
Annotations DICOM	A
Mirror: Horizontal	V
Mirror: Vertical	V
Shrink/Fit	S
Tomo vs. Standard views	;
Viewports: 1	1
Viewports: 2	2
Viewports: 4	4
Viewports: 6	6
Viewports: 8	8
About VISION	F1
DICOM metafile	F2
Refresh to reload	F5
Full screen	F11
PC: Navigate through comparison exams	Backspace
MAC: Navigate through comparison exams	Delete
Previous protocol	[
Next protocol	]
Prior series	Page Up
Next series	Page Down

Mammography Hanging Protocols

The keyboard shortcuts for hanging protocols can be assigned via Hanging Protocols.

Protocol Number	Left Panel	Right Panel
1	All current	All comparison
2	Current RCC	Current LCC
3	Current RMLO	All comparison
4	Current CCs	Current MLOS
5	Current RCC	Comparison RCC
5F	Current RCC	Comparison RCC flipped
6	Current RMLO	Comparison RMLO
6F	Current RMLO	Comparison RMLO flipped
7	Current LCC	Comparison LCC
7F	Current LCC flipped	Comparison LCC
8	Current LMLO	Comparison LMLO
8F	Current LMLO flipped	Comparison LMLO
9	Current RCC	Current RCC tomo
10	Current LCC	Current LCC tomo
11	Current RMLO	Current RMLO tomo
12	Current LMLO	Current LMLO tomo
13	Top: Current CCs Bottom: Comparison CCs	Top: Current MLOs Bottom: Comparison MLOs
13A	Top: Comparison CCs Bottom: Current CCs	Top: Comparison MLOs Bottom: Current MLOs
14	Top: Current RCC/RMLO Bottom: Comparison RCC/RMLO	Top: Current LMLO/LCC Bottom: Comparison LMLO/LCC
14A	Top: Comparison RCC/RMLO Bottom: Current RCC/RMLO	Top: Comparison LMLO/LCC Bottom: Current LMLO/LCC
15	Current LMLO	Current LCC
16	Current LCC	Current LMLO
17	Current RMLO	Current RCC
18	Current RCC	Current RMLO
19	Current RCC tomo	Comparison RCC tomo
20	Current LCC tomo	Comparison LCC tomo
21	Current RMLO tomo	Comparison RMLO tomo
22	Current LMLO tomo	Comparison LMLO tomo